



# THE TECHNICAL UNIVERSITY OF KENYA

Haile Selassie Avenue, P.O. Box 52428, Nairobi, 00200, Tel +254(020) 343672, 2249974, 2251300, 341639

Fax 2219689, Email: vc@tukenya.ac.ke, Website: www.tukenya.ac.ke

NAME: MS VIOLET NAKHUMICHA WASIKE

Current Designation:	Assistant Executive Secretary, FACULTY OF ENGINEERING SCIENCES AND TECHNOLOGY (FEST)
Office Telephone:	+254(020) 2219929, 3341639, 3343672
Official Email:	vwasike@tukenya.ac.ke
Consultation Hours:	8AM-5PM MON - FRI



## EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Bachelor of Business Administration (BBA)	BUSINESS ADMINISTRATION	KENYA METHODIST UNIVERSITY(Kenya)	2012
Diploma	LEGAL SECRETARIAL STUDIES	KENYA POLYTECHNIC(Kenya)	1988
Certificate	SECRETARIAL MANAGEMENT	KENYA INSTITUTE OF ADMINISTRATION(Kenya)	2000
Certificate	CERTIFICATE OF COMPETENCE	NETCOM INFORMATION SYSTEMS(Kenya)	1998
Certificate	CERTIFICATE OF PERFORMANCE, MS OFFICE	KCCT(Kenya)	1997

## WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2013 - 2015	MULTIMEDIA UNIVERSITY	SENIOR SECRETARY
2007 - 2010	KENYA COLLEGE OF COMMUNICATION TECHNOLOGY	SENIOR SECRETARY
1988 - 1991	WAWERU GATONYE & Co. ADVOCATES	SECRETARY