



THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Certificate	Secretarial Studies (Shorthand; Business English; Secretarial Duties; Office Management; Typewriting; Office Practice; and Commerce)	Gitwe Technial Training Institute(Kenya)	1999
Short Course/ Training	Computer Applications	Jas Institute of Professional Studies(Kenya)	1998
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	Senior Chief Koinange High School(Kenya)	1997

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
1st august 2000 - TO DATE	kenya polytechnic	secretary