



THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Diploma	HUMAN RESOURCE MANAGEMENT	KENYATTA UNIVERSITY(Kenya)	2007
Diploma	FASHION DESIGN AND GARMENT MAKING	WOOD GLOVE COLLEGE(Kenya)	1997
Certificate	KCE	ASUMBI GIRLS SECONDARY SCHOOL(Kenya)	1980
Certificate	CPE	MOUNT SAINT MARYS PRIMARY(Kenya)	1976
Short Course/ Training	PATTERN MAKING	SYDNEY INSTITUTE OF TECHNOLOGY(Australia)	1994
Short Course/ Training	SECRETARIAL STUDIES	QUEENSWAY SECRETARIAL COLLEGE(Kenya)	1982
Short Course/ Training	TYPING	PANSOMS BUSINESS COLLEGE(Kenya)	1982

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
JAN 2006 - JUNE 2013	KENYATTA UNIVERSITY	CASUAL SECRETARY
1998 - 2004	EXECUTIVE SECRETARIAL SERVICES	MANAGER(SECRETARIAL BUREAU)
1983 - 1990	MAGUMU SECONDARY SCHOOL	SECRETARY