THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Bachelor of Business Administration (BBA)	HUMAN RESOURCE MANAGEMENT	KENYA METHODIST UNIVERSITY(Kenya)	2010
Certificate	TYPEWRITING -ADVANCED	CITY & GUILDS(Kenya)	2006
Certificate	OFFICE PROCEDURES	CITY & GUILDS(Kenya)	2006
Certificate	TYPEWRITING -ELEMENTARY	CITY & GUILDS(Kenya)	2005
Certificate	BUSINESS STUDIES	CITY & GUILDS(Kenya)	2005
Certificate	ENGLISH FOR BUSINESS COMMUNICATIONS	CITY & GUILDS(Kenya)	2005
Short Course/ Training	COMPUTER APPLICATIONS	P.C.E.A. LANGATA COMPUTER CENTRE(Kenya)	2005
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	MUTIRA GIRLS HIGH SCHOOL(Kenya)	2004
KCPE/Equivalent	KENYA CERTIFICATE OF PRIMARY EDUCATION	MWALIMU BOARDING PRIMARY SCHOOL(Kenya)	1999

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2011 - To date	Technical University of Kenya	Admnistrative Assistant