THE TECHNICAL UNIVERSITY OF KENYA

Haile Selassie Avenue, P.O. Box 52428, Nairobi, 00200, Tel +254(020) 343672, 2249974, 2251300, 341639

Fax 2219689, Email: vc@tukenya.ac.ke, Website: www.tukenya.ac.ke

NAME: DR BETH WANGARI NJUGUNA

Current Designation:	Administrative Officer, HUMAN RESOURCE SERVICES AND REGISTRY
Office Telephone:	+254(020) 2219929, 3341639, 3343672
Official Email:	beth.njuguna@tukenya.ac.ke
Consultation Hours:	8AM-5PM MON - FRI

EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Masters of Science (M.Sc.)	HUMAN RESOURCE MANAGEMENT	JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY(Kenya)	2015
Bachelor of Commerce (B.Com)	HUMAN RESOURCE MANAGEMENT	KCA UNIVERSITY(Kenya)	2012
Higher National Diploma	SECRETARIAL STUDIES	THE KENYA POLYTECHNIC(Kenya)	2003
Diploma	BUSINESS MANAGEMENT	KCA UNIVERSITY(Kenya)	2010
Diploma	SECRETARIAL STUDIES	THE ELDORET POLYTECHNIC(Kenya)	1998
Certificate	SECRETARIAL CERTIFICATES STAGE III	THE ELDORET POLYTECHNIC(Kenya)	2001
Short Course/ Training	Desktop Publishing & using Pagemaker	Fornax Computer College(Kenya)	1998
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	CHOGORIA GIRLS HIGH SCHOOL(Kenya)	1993

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2015 - To Date	Technical University of Kenya	Assistant Executive Secretary
2003 - 2015	KENTATTA UNIVERSITY	SENIOR SECRETARY
2000 - 2003	MOI UNIVERSITY	ADMINISTRATIVE SECRETARY