

THE TECHNICAL UNIVERSITY OF KENYA

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Current Designation:	Administrative Assistant, RESEARCH AND KNOWLEDGE EXCHANGE
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Consultation Hours:	8AM-5PM MON - FRI



FDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Bachelor of Science (BSc)	INFORMATION SCIENCE	THE TECHNICAL UNIVERSITY OF KENYA(Kenya)	2018
Short Course/ Training	GRANTS MANAGEMENT PROGRAM	STRATHMORE UNIVERSITY(Kenya)	2024
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	IKOMBE SECONDARY SCHOOL(Kenya)	2013

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
February, 2020 - TO DATE	THE TECHNICAL UNIVERSITY OF KENYA	ADMINISTRATIVE ASSISTANT
January, 2019 - January, 2020	Technical University of Kenya	Intern

GENERAL STATEMENT ON RESEARCH AREAS

As a hardworking, results oriented and a committed team player, I am seeking to establish my career in a role where I can make long-standing commitments. This will contribute to gaining job satisfaction by exceeding business objectives as part of a dynamic, professional team.

SELECTED PUBLICATIONS

TITLE	LINK TO PUBLICATION YEAR

Innovation and Technology for Societal Transformation: Proceedings of the 4th Technical University of Kenya International Conference (2018)

View online

POSTGRADUATE STUDENTS SUPERVISION

NAME	PROJECT TITLE
Mr Michael Saha	Internal Based Learning (IBL) Student

PROFESSIONAL AFFILIATIONS AND SOCIETIES

TITLE INSTITUTION

Full Member Kenya Association of Record Managers and Archivists.