



THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Certificate	BUSINESS ENGLISH II	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	BUSINESS ENGLISH III	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	COMMERCE II	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	SECRETARIAL DUTIES II	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	OFFICE PRACTICE II	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	TYPEWRITING I (30 WPM)	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	TYPEWRITING II (40 WPM)	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	OFFICE MANAGEMENT III	GITWE TECHNICAL TRAINING(Kenya)	1999
Certificate	BUSINESS ENGLISH I	GITWE TECHNICAL TRAINING(Kenya)	1998
Certificate	OFFICE PRACTICE I	GITWE TECHNICAL TRAINING(Kenya)	1998
Certificate	COMMERCE I	GITWE TECHNICAL TRAINING(Kenya)	1998
Short Course/ Training	COMPUTER APPLICATIONS	JAS INSTITUTE OF PROFESSIONAL STUDIES(Kenya)	1998
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	SENIOR CHIEF KOINANGE HIGH SCHOOL(Kenya)	1997
KCPE/Equivalent	KENYA CERTIFICATE OF PRIMARY EDUCATION	PARKLANDS PRIMARY SCHOOL(Kenya)	1993

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2009 - TO DATE	TECHNICAL UNIVERSITY OF KENYA	SECRETARY
1st august 2000 - December 2009	Kenya Polytechnic	SECRETARY