



# THE TECHNICAL UNIVERSITY OF KENYA

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## EDUCATION

<b>LEVEL</b>	<b>QUALIFICATION NAME</b>	<b>INSTITUTION</b>	<b>YEAR</b>
Certificate	INFORMATION TECHNOLOGY	THE KENYA POLYTECHNIC(Kenya)	2005
Certificate	BUSINESS ENGLISH III	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1997
Certificate	TYPEWRITING III (50 WPM)	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1997
Certificate	BUSINESS ENGLISH II	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	TYPEWRITING II (40 WPM)	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	AUDIOTYPEWRITING II	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	BUSINESS ENGLISH I	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	COMMERCE I	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	COMMERCE II	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Certificate	TYPEWRITING I (30 WPM)	NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)	1996
Short Course/ Training	COMPUTER APPLICATIONS	KENYA INDUSTRIAL CHRISTIAN TRAINING INSTITUTE(Kenya)	1999
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	LUUYA GIRLS SECONDARY SCHOOL(Kenya)	1992
KCPE/Equivalent	KENYA CERTIFICATE OF PRIMARY EDUCATION	SHIVEYE PRIMARY SCHOOL(Kenya)	1987

#### WORK EXPERIENCE

<b>PERIOD</b>	<b>INSTITUTION</b>	<b>POSITION</b>
13/09/2013 - To Date	The Technical University of Kenya	Secretary
01/07/2009 - 13/09/2013	The Technical University of Kenya	Secretarial Assistant