



# THE TECHNICAL UNIVERSITY OF KENYA

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NAME: MS PAULINE WANJIRU NGONDI



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|----------------------|--|
| Current Designation: | Senior Secretary, SCHOOL OF ELECTRICAL AND ELECTRONIC ENGINEERING (SEEE)       |
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| Consultation Hours:  | 8AM-5PM MON - FRI  |

## EDUCATION

| LEVEL                                 | QUALIFICATION NAME                       | INSTITUTION   | YEAR |
|---------------------------------------|--|---|------|
| Bachelor of Business Management (BBM) | BUSINESS AND OFFICE MANAGEMENT           | JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY(Kenya) | 2012 |
| Diploma                               | SECRETARIAL STUDIES                      | NATIONAL YOUTH SERVICE SECRETARIAL SCHOOL(Kenya)              | 1999 |
| O level/Equivalent                    | KENYA CERTIFICATE OF SECONDARY EDUCATION | MUGUMO SECONDARY SCHOOL(Kenya)                                | 1994 |
| KCPE/Equivalent                       | KENYA CERTIFICATE OF PRIMARY EDUCATION   | DIFATHAS PRIMARY SCHOOL(Kenya)                                | 1990 |

## WORK EXPERIENCE

| <b>PERIOD</b> | <b>INSTITUTION</b>                       | <b>POSITION</b>     |
|---------------|--|---------------------|
| 2009 - 2010   | The Kenya Polytechnic University College | Secretary           |
| 2005 - 2007   | Riccatti Business College                | Secretary           |
| 2010 - *      | The Kenya Polytechnic University College | Assistant secretary |