



THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Higher Diploma	SECRETARIAL MANAGEMENT	TEMPLE SECRETARIAL COLLEGE(Kenya)	2018
Certificate	SINGLE AND GROUP SECRETARIAL STUDIES	KIAMBU INSTITUTE OF SCIENCE AND TECHNOLOGY(Kenya)	2002
Short Course/ Training	COMPUTER PACKAGES	MINDSMITH SOFTWARE SOLUTIONS(Kenya)	2003
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	KAGWE GIRLS SECONDARY SCHOOL(Kenya)	1998
KCPE/Equivalent	KENYA CERTIFICATE OF PRIMARY EDUCATION	KAMBURU PRIMARY SCHOOL(Kenya)	1994

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2011 - TO DATE	TUK	SECRETARY
2008 - 2011	NDUMBERI GIRLS SECONDARY SCHOOL	SECRETARY