




THE TECHNICAL UNIVERSITY OF KENYA

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EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Masters of Science (M.Sc.)	HUMAN RESOURCE MANAGEMENT	JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY(Kenya)	2010
Bachelor of Arts (BA)	SOCIOLOGY AND COMMUNICATION	UNIVERSITY OF NAIROBI(Kenya)	2006
Certificate	MIS	KENYA INSTITUTE OF MANAGEMENT(Kenya)	1999
Certificate	PERSONNEL MANAGEMENT	UNIVERSITY OF NAIROBI(Kenya)	1996
A Level/Equivalent	KENYA ADVANCED CERTIFICATE OF EDUCATION	PARKLANDS HIGH SCHOOL(Kenya)	1989
Short Course/ Training	TEAM BUILDING	OUTWARD BOUND TRUST OF KENYA(Kenya)	2011
Short Course/ Training	SUPERVISORY COURSE	GTI MOMBASA(Kenya)	2003
Short Course/ Training	COMPUTER PACKAGES	UNIVERSITY OF NAIROBI(Kenya)	1996
O level/Equivalent	KENYA CERTIFICATE OF EDUCATION	GITWE GIRLS SECONDARY SCHOOL(Kenya)	1987

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
FEB 2010 - JUNE 2012	KIMATHI UNIVERSITY COLLEGE	SENIOR ADMINISTRATIVE ASSISTANT III
APRIL 2006 - JULY 2007	UNIVERSITY OF NAIROBI	ADMINISTRATIVE ASSISTANT(RECRUITMENT AND TRAINING)
AUG 2007 - JAN 2010	UNIVERSITY OF NAIROBI	ADMINISTRATIVE ASSISTANT
JUNE 1992 - AUG 2004	UNIVERSITY OF NAIROBI	REGISTRY SUPERVISOR
SEPT 2004 - APRIL 2005	UNIVERSITY OF NAIROBI	ADMINISTRATIVE ASSISTANT(CHS-PRINCIPALS OFFICE)
JULY 2009 - .	UNIVERSITY OF NAIROBI	ADMINISTRATIVE ASSISTANT(CHS-PRINCIPALS OFFICE)