



THE TECHNICAL UNIVERSITY OF KENYA

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NAME: MRS JANE WACHEKE WANJIRU

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|----------------------|------------------------------------------------------------|
| Current Designation: | Records Clerk, SCHOOL OF PHYSICS AND EARTH SCIENCES (SPES) |
| Office Telephone: | +254(020)(2219929,3341639,3343672,334366 |
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| Consultation Hours: | 8am-5pm mon-fri |



EDUCATION

| LEVEL | QUALIFICATION NAME | INSTITUTION | YEAR |
|------------------------|------------------------------------------|----------------------------------|------|
| Certificate | RECORDS MANAGEMENT | KENYA POLY TECHNIC(Kenya) | 2010 |
| Short Course/ Training | COMPUTER PACKAGES | UNITED MICRO- CARE SYSTEM(Kenya) | 2005 |
| O level/Equivalent | Kenya Certificate of Secondary Education | ..(Kenya) | 2001 |

WORK EXPERIENCE

| PERIOD | INSTITUTION | POSITION |
|-------------------------|-------------|---------------|
| 28/06/2014 - TO DATE | TUK | records clerk |
| 10/08/2013 - 10/08/2014 | TUK | CLEANER |
| 19/11/2013 - .. | TUK | MESSANGER |