



THE TECHNICAL UNIVERSITY OF KENYA

Haile Selassie Avenue, P.O. Box 52428, Nairobi, 00200, Tel +254(020) 343672, 2249974, 2251300, 341639

Fax 2219689, Email: vc@tukenya.ac.ke, Website: www.tukenya.ac.ke

NAME: MR MICHAEL KIRUKA KIMANI

Current Designation:	Administrative Assistant, HUMAN RESOURCE SERVICES AND REGISTRY
Office Telephone:	+254(020) 2219929, 3341639, 3343672
Official Email:	michael.kimani@tukenya.ac.ke
Consultation Hours:	8AM-5PM MON - FRI



EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Bachelor	MANAGEMENT AND LEADERSHIP (BUSINESS ADMINISTRATION AND MANAGEMENT)	THE MANAGEMENT UNIVERSITY OF AFRICA(Kenya)	2022
Diploma	Business Management	Kenya Institute Of Management(Kenya)	2015
Diploma	Celi Livello B Celi 2-Italian Language	University Of Perugia(Italy)	2010
Diploma	Pastry/Baking Art (attestato Di formazione di Panettiere- Pasticciere	Centro Professionale Trevano(Switzerland)	2009
Diploma	chocolate making (corso di base sul cioccolato- livello 1)	chocolate Academy(Switzerland)	2008
Diploma	Celi Livello A1-Italian Language	Italian institute of Culture(Kenya)	2007
Certificate	BUSINESS MANAGEMENT	KENYA INSTITUTE OF MANAGEMENT(Kenya)	2013
Certificate	Bridging in Management	KENYA INSTITUTE OF MANAGEMENT(Kenya)	2012
Certificate	CAKE MAKING (CAKE A LIBERA SCELTA)	Societa Mastri Panettieri- pasticciieri - confettieri del cantone Ticino(Switzerland)	2008
Certificate	YOUTH ANIMATION	CATHOLIC ARCHDIOCESE OF NAIROBI(Kenya)	2002
Short Course/ Training	Dessert making (dessert al bicchiere sul tema "san valentino")	Societa Mastri Panettieri- pasticciieri - confettieri del cantone Ticino(Switzerland)	2009
Short Course/ Training	COMMUNITY BASED FIRST AID	KENYA RED CROSS(Kenya)	2004
Short Course/ Training	CIVIC EDUCATION TRAINER/ FACILITATOR	ECUMENICAL CENTRE FOR JUSTICE AND PEACE(Kenya)	2002
O level/Equivalent	KCSE	Gathaithi Secondary School(Kenya)	2000

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
Oct 2016 - To date	Technical University Of kenya	Junior Administrative Assistant
Aug 2015 - Sep 2016	Technical University Of kenya	clerk - Casual Staff
FEB 2005 - MARCH 2011	ARCH DIOCESE OF NAIROBI	TRAINER/ ANIMATOR
May 2015 - August 2015	Technical University Of kenya	Intern
2011 - 2015	Consolata Missioneries - I.M.C	Pastry Chef/ admin assistant
2010 - 2012	Primizia Training Centre	Instructor/ productions manager
2007 - 2010	Societa' Mastri Panettieri- Pasticcieri- confettieri del cantone Ticino (smppc)	Pastry Chef/ admin assistant
2007 - 2008	Societa' Mastri Panettieri- Pasticcieri- confettieri del cantone Ticino (smppc)	Apprentice
2002 - 2002	ECUMENICAL CENTRE FOR JUSTICE AND PEACE	CIVIC EDUCATOR