

THE TECHNICAL UNIVERSITY OF KENYA

 $Haile\ Selassie\ Avenue,\ P.O.\ Box\ 52428,\ Nairobi,\ 00200,\ Tel\ +254(020)\ 343672,\ 2249974,\ 2251300,\ 341639$

Fax 2219689, Email: vc@tukenya.ac.ke, Website: www.tukenya.ac.ke

Current Designation: Assistant Records Manager, FACULTY OF APPLIED SCIENCES AND TECHNOLOGY (FAST)

Office Telephone: +254(020) 2219929, 3341639, 3343672

Official Email: anne.ogonda@tukenya.ac.ke

Consultation Hours: 8AM-5PM MON - FRI



EDUCATION

LEVEL	QUALIFICATION NAME	INSTITUTION	YEAR
Bachelor of Science (BSc)	INFORMATION SCIENCE	Moi University(Kenya)	2015
Diploma	INFORMATION SCIENCE	THE KENYA POLYTECHNIC(Kenya)	2004
Certificate	KENYA CERTIFICATE OF PRIMARY EDUCATION	CHANDOLO PRI. SCHOOL(Kenya)	1995
Short Course/ Training	LEAN SIX SIGMA TRAINING	KIM(Kenya)	2012
Short Course/ Training	CUSTOMER CARE TRAINING	KIM(Kenya)	2011
O level/Equivalent	KENYA CERTIFICATE OF SECONDARY EDUCATION	CHAVAVO SEC. SCHOOL(Kenya)	1999

WORK EXPERIENCE

PERIOD	INSTITUTION	POSITION
2008 - MAY 2013	KENYA INSTITUTE OF MANAGEMENT	LIBRARY ASSISTANT
MARCH 2005 - JUNE 2005	UNDUGU SOCIETY OF KENYA	INFORMATIN OFFICER
SEP 2016 - JAN 2017	UAP- OLD MUTUAL GROUP	RECORDS ASSISTANT
JAN 2004 - APRIL 2004	McMILLAN MEMORIAL LIBRARY	LIBRARY CLERK
2013 - AGU 2016	KENYA INSTITUTE OF MANAGEMENT	RECORDS ASSISTANT

PROFESSIONAL AFFILIATIONS AND SOCIETIES

TTTLE	INSTITUTION

MEMBER REG NO.0858 KENYA ASSOCIATION OF RECORDS MANAGERS AND ARCHIVISTS (KARMA)